**MINUTES**

Willow Creek Park District

**Budget Committee Meeting**

May 28th, 5:30 pm – Heppner City Hall

**WCPD Budget Committee:** Jeff Bailey, John Doherty, Katie Murray, Shane Lazinka

**Absent:** Tommy Wolff

**Board Members:** Kayla Haguewood, Julie Baker, Meghan Golden, Kim Cutsforth (Budget Officer)

**Absent**: Joe Armato, Petra Payne

**Call to Order:** Meeting was called to order by Kayla Haguewood at 5:32pm. A quorum was met.

**Budget Committee Election:** Chairman election commenced with nomination by Shane Lazinka of John Doherty for the position. Jeff Bailey seconded the nomination. There being no other nominations, John Doherty accepted the position of Chairman with no objections.

**Budget Officer present budget message:** Kim Cutsforth, Financial Officer for the Park District, review the budget package. The budget committee reviewed the budget as presented with some recent changes due to new grant funds awarded this week.

**Proposed Budget Resources:** **Adjusted Items**

Cash on hand $200,000

Networking capital $0

Interest $0

Previously levied taxes $3,500

Marine Board Grant $0

RV Fees $25,000

Donations/Grants $15,000 $34,450

Windmill Payment $63,000

Pool Revenue $15,000 $7,000

Spa Revenue $2,000

Concession Revenue $8,500

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**Total Resources, expect taxes to be levied $332,000 $343,450**

Taxes estimated to be received $215,000 $215,000

**Total Resources $547,000 $558,450**

**Expenditures (RV Park): Adjusted Items**

**Materials and Services $81,700**

Infrastructure $150,000

Equipment $0

Building $0

Payroll and Payroll Taxes $179,450

Pool Fund $0

Community Outreach $0

Interest on operating line $0

Ione Pool Fund $5,000

Transfer to Debt Service Fund $0

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**Total Materials and Services $81,700**

Operating Contingency $0

Total Requirements not allocated $180,000 $184,450

Total Org/Prog. Requirements $367,000 $374,000

**Total Requirements $547,000 $558,450**

**Expenditures (Swimming Pool): Adjusted Items**

**Materials and Services $110,300 $117,300**

Infrastructure $0

Equipment $0

Building $0

Improvements $25,000 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Total Materials and Services $110,300 $142,300**

Operating Contingency $0

Total Requirements not allocated $0

Total Org/Prog. Requirements $135,300 $231,700

**Total Requirements $547,000 $558,450**

**Hear public comment:** John Doherty opened the floor for discussion. There were no additional comments on the budget.

**Approval of tax rate and the budget:** John Doherty asked the board if there are any other questions or changes to the budget needed, and there were not. John moved that the Willow Creek Park District budget committee approve the budget and taxes for the 2024-25 fiscal year at the rate of $0.31813 per $1,000 of assessed value, for operating purposes. The motion was seconded by Julie Baker. All were in favor, and motion carried.

There being no other business before the Budget Committee, the budget meeting was adjourned by John Doherty at 5:48pm.

**Next Meeting: Budget Season**

**June 11, 2024: Hepner City Hall at 5:30pm**

Public Hearing on the Budget

Adoption of the Budget

Respectfully submitted,

Katie Murray

Budget Committee Secretary