**MINUTES**

Willow Creek Park District

Regular Board Meeting

January 15 - Innovation Hub – 5:30 pm

Meeting ID: 714 554 2843

Passcode: 1887

**Present/Introductions:** Joe Armato, Meghan Golden, Petra Payne, Kayla Haguewood, Katie Murray

**The meeting was called to order at 5:28 pm by Joe Armato.**

**Minutes: October 9, 2024:** The board reviewed the minutes from the last regular board meeting. Joe moved to approve the minutes as presented, Meghan seconded the motion, all were in favor, motion carried.

**Financial Report**: Katie reviewed the financials with the board. Katie reported that there is no major updates except for regular tax revenues coming in from November 2024. Katie also mentioned she will send over breakdown of SIP monies for the board to review.

**Staff Reports:** There were no staff member reports.

**Old Business:**

1. **Update on Pool Management for 2025 Season:** Irelynn Kollman has accepted the position of Pool Manager for the 2025 Season. She will be doing training starting in March for both lifeguard trainer, swim lessons, and management.
2. **Therapy Pool Lock & Reservation System Update:** Katie reported that the Therapy pool lock broke again, and the district will be moving back to an analog coded door to avoid continued issues.
3. **SDAO Conference – February 6-9, 2025:** Katie will be attending this year. No board members are able to attend but anticipate being able to make new year’s.
4. **Candidate Filing – Meghan Golden (appointed), and Mekayla Kindle:** Katie presented Kayla and Meghan with information on how to file for candidacy for the May 2025 special election.

**New Business:**

1. **RV Park & Campground Host & Maintenance Update:** Katie reported that RV Park’s current Camp Host, Diane Lent, is unsure whether she will be working at the park for the 2025 season. Katie will report back with that information at the next meeting. Katie noted that if she does not plan to return, the park district will need to hire a Camp Host and Maintenance Manager for the season.
2. **RV Park & Campground / Pool Rate Increases for 2025:** The board reviewed the new and suggested rates both the RV Park & Campground and the Pool. Joe moved to approve the new rates as reviewed by the board, and Petra seconded the motion. All were in favor, motion carried.
3. **Pool Cover Purchase Review & Approval**: The board reviewed two bids for new thermal covers for the pool. Petra moved to approve the estimate of $24,590.40 from The Pool and Spa House. Meghan seconded the motion, all were in favor, motioned carried. This bid includes a heavier insulation with the new cover.

**Adjourn:** The meeting was adjourned at 6:08pm by Joe Armato.

**Next Meeting:** March 19, 2025

Respectfully submitted,

Katie Murray

General Manager