AGENDA

Willow Creek Park District

Tuesday, Nov. 7 – 5:00 pm

Heppner City Hall

Zoom Meeting ID: 815 0146 8464

Passcode: 753520

Link: <https://us06web.zoom.us/j/81501468464?pwd=JjYAciintmmSDhkXAcsi0zmsfxA8FD.1>

Call meeting to order: Joe called the meeting to order at 5:04pm

Present/Introductions: Present - Katie, Joe, Kayla, and Petra. Julie was absent

Minutes: September 9, 2023

Joe made a motion to approve the minutes, Kayla seconded, all were in favor.

Financial Report:  Katie, there was one error one, the grant on page two of the willow creek park district was written as a negative when it should have been a positive.

Old Business:

1. Lifeguard recruitment/swim lessons update - Katie met with Bridget they brainstormed different ways to communicate with parents in regards to swimming lessons, specifically on what they looked liked, before, during, and after to help parents understand. Bridget all said she expected there to be about the same amount of lifeguards as there were last year. Also discussed the importance of lifeguards requesting time off prior to the summer starting. There was also discussion about offering a bonus to the lifeguard and potentially on a sliding scale, will make a decision later.
2. New maintenance manager update –  See discussion below
3. Therapy Pool update - Skip is still working on it, making progress. The outside pool is winterized.

New Business:

1. Additional board member needed. - Reached out to a couple of people, one person is not interested but will follow up on another.
2. SDAO conference/Board training - Katie handed out some materials, the handbook and leadership academy information. Encouraged board members to complete some modules.
3. Heppner Recreation Pass - Discussion on ways to promote and package this idea. We want the community to know about all we have to offer, Fitness center and therapy pool top of the list. One idea was to offer gift certificates to start getting the word out. Kayla made a motion to give gift certificates to the fitness center and pool to the celebrate Christmas event, Joe seconded and all were in favor.
4. Review and approve Maintenance Manager job description - We reviewed and discussed the job description. Kayla made a motion to approve the job description and the salary, Joe seconded, and all were in favor.

Next Regular Meeting:  Tuesday, January 9, 2024

Adjourn: Joe adjourned the meeting at 5:30pm.